

**MINUTES OF MEETING
PINE TREE WATER CONTROL DISTRICT**

A meeting of the Board of Supervisors of the Pine Tree Water Control District was held on Thursday, January 8, 2015 at 6:00 p.m. at the Parkland City Hall, 6600 North University Drive, Parkland, Florida.

Present and constituting a quorum were:

Paul Brewer	President
Mark Weissman	Vice President
Donna Benckenstein	Secretary
Werner T. Vaughan	Assistant Secretary

Also present were:

Kenneth Cassel	Manager
Jacob Horowitz	Attorney
Warren R. Craven	Engineer
Houman Assari, P.E.	Craven Consulting

The following is a summary of the minutes and actions taken during the January 8, 2015 PTWCD Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the November 6, 2014 Meeting

Mr. Cassel stated each Board member received a copy of the minutes of the November 6, 2014 meeting and requested any corrections, additions or deletions.

The Board made one change, which will be incorporated into the amended copy of the minutes.

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the minutes of the November 6, 2014 meeting were approved as amended.
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THIRD ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

FOURTH ORDER OF BUSINESS

Manager's Report

A. Consideration of Engagement Letter with Grau & Associates for the Fiscal Year 2014 Financial Audit

Mr. Cassel noted the fee of \$4,200 in the engagement letter was negotiated down to \$4,000 as budgeted.

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the engagement letter with Grau & Associates for the Fiscal Year 2014 audit was approved as amended.

Mr. Cassel also discussed issuing credit cards to Mr. Frederick and Mr. Frankenhauser with a \$1,000 limit for District related issues when dealing with vendors that require immediate payment and/or other urgent situations.

Mr. Weissman suggested placing a purchase limit of \$300 per purchase.

The records will reflect Mr. Vaughan joined the meeting.

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor credit cards for Mr. Frederick and Mr. Frankenhauser with credit limits of \$1,000 and purchase limits of \$300 were approved.

SIXTH ORDER OF BUSINESS

Attorney's Report

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Engineer's Report

Mr. Craven introduced his new associate Mr. Houman Assari to the Board.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

There not being any, the next item followed.

NINTH ORDER OF BUSINESS

Approval of Financials Dated November 30, 2014 and Check Registers

There being no questions or comments,

On MOTION by Mr. Weissman seconded by Ms. Benckenstein with all in favor the financials were approved.

TENTH ORDER OF BUSINESS

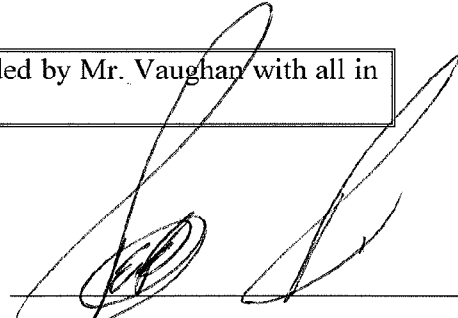
Adjournment

There being no further business,

On MOTION by Mr. Brewer seconded by Mr. Vaughan with all in favor the meeting was adjourned.



Kenneth Cassel
Assistant Secretary



Paul Brewer
President